



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		JSS COLLEGE OF ARTS, COMMERCE AND SCIENCE
Name of the head of the Institution		M Mahadevappa
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0821-2548380
Mobile no.		9480391164
Registered Email		jsscacs.naac@gmail.com
Alternate Email		sambashivaiahbv@gmail.com
Address		JSS College of Arts, Commerce and Science, Ooty Road, Mysuru
City/Town		Mysore
State/UT		Karnataka
Pincode		570025

<b>2. Institutional Status</b>					
Autonomous Status (Provide date of Conformant of Autonomous Status)		01-Sep-2005			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. B.K. Kendagannaswamy			
Phone no/Alternate Phone no.		08212548236			
Mobile no.		9880547493			
Registered Email		jsscacs.iqac2003@gmail.com			
Alternate Email		jssautonomous@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://jsscacs.edu.in/sites/default/files/Files/AQAR%202018-19_Report%20Final_Oct%2028-2020.pdf">http://jsscacs.edu.in/sites/default/files/Files/AQAR%202018-19_Report%20Final_Oct%2028-2020.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://jsscacs.edu.in/sites/default/files/Files/Academic%20Calendar%20for%202019-20.pdf">http://jsscacs.edu.in/sites/default/files/Files/Academic%20Calendar%20for%202019-20.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	75	2001	05-Nov-2001	15-Sep-2008
2	A	3.03	2008	16-Sep-2008	04-Sep-2013
3	A	3.04	2014	04-May-2014	08-Sep-2019
4	A	3.21	2019	09-Sep-2019	08-Sep-2024
<b>6. Date of Establishment of IQAC</b>			10-Jul-2003		

## 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Encouraged faculty Participation and present papers in Seminars	01-Apr-2019 365	37
UGC Sponsored Four-Day Frontier Lecture Series on Physical Sciences/Biological Sciences/Social Sciences, Humanities, Commerce and Management	25-Feb-2020 4	300
Faculty Induction Programme	06-Nov-2019 2	100
Orientation Programme for CSIR/UGC NET	17-Oct-2019 3	600
Swacchha Bharat Summer Internship programme	15-Jul-2019 10	100
UG Students Induction Programme	11-Jul-2019 8	800
Performance Appraisal System for teaching and non-teaching staff	01-Apr-2019 2	246
<a href="#">View File</a>		

## 8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DRDO	Major Research Project	LSRB-DRDO	2018 1095	3462212
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## 9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

## 10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
Recommended to strengthen the research activities Increased use of ICT tools for teaching Faculty development activities Online programmes (webinars, quiz, tests, assignments, etc) Student centric and support activities	
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
Plan of Action	Achivements/Outcomes
Different quality enhancement activities	Students, administrative teaching and non-teaching staff have been benefited by the activities
Administrative training programs	Teaching and non-teaching staff have been actively took part in the 13 various training programmes organized by the college
Faculty empowerment strategies	36 Teachers benefitted with financial assistance of Rs. 44956/
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
Name of Statutory Body	Meeting Date
Academic Council	19-Feb-2020
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	22-Aug-2019
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020

Date of Submission	27-Feb-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information Systems (MIS)</p> <p>The College adopted MIS data update system for the following modules:</p> <p>Students Management Module: Maintains personal and academic information for every student used for generation of Students General Register and various certifications like: Bonafide, Expenditure, Character, Leaving/Transfer, Class wise and category wise registers etc. Various statistical reports, ICard and government reports can also be printed out Fees Collection Module: Prints Cash Receipts, advances or Bank Challans as per collection procedure. Tracks Students Fees pending / outstanding dues as per different headings, provides summary reports of outstanding dues of students, generates student ledger. Financial Accounting Module: Creates daily Fee/ Fine Collection vouchers automatically, Enters cash and bank receipts / payments vouchers, Contra Entry Vouchers, Journal Vouchers, prints reports like cheque register, Cash Book, Day Book, General Ledger, Bank book reconciliation, Trial Balance, Income and Expenditure statements and Balance Sheet. Payroll Management Module: Calculates monthly Net payable as per Pay Scale and Grade Pay for teaching and nonteaching staff. Prepares the paysheet report as per Allowances and Deductions norms. Prepares various submissions forms to concerned authorities for sanction government agencies. Students Attendance Module: Keeps track of attendance of all Students in various subjects and practical. System reports attendance percentage Class wise, Subject wise and Teacher wise as required for analysis. Identifies / Notifies students with shortfall of attendance. Campus Placement Module: Schedules and organizes Campus interviews as per procedures and selection criteria. Maintain students performance in Written, Group discussion, Personal Interviews</p>

conducted. Maintains record and generates reports of Campus placement student wise, stream wise and company wise. Establishment Module: Manages personal information of Teaching and Nonteaching staff, qualification details, Experience details, Joining date details, promotion dates, university approvals, Service record, applicable pay scales, Staff pay details, leave status, extracurricular activities, etc. Stores Management: System is built on the concept of Central Store and Departmental store. Department, student and staff can indent their requests that can be approved by authorities like HOD, Registrar, Principal, etc. System maintains issue, receipt and writeoff record of various stores items. Raises purchase Order, generate comparative statement. Generates the item lists for physical verification. Allocates items to Dead Stock register. Scholarship Module: Maintains enrollment of students in various Scholarship schemes. Checks Scheme sanctions, Undertakes disbursement, generates utilization certificate, tracks scholarship fund flow, etc. Document Management: Manages the Inward and Outward Communication of administration section. Updates reply status, Maintains postal expenses.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
<b>No Data Entered/Not Applicable !!!</b>			
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
<b>No Data Entered/Not Applicable !!!</b>				
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#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
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No Data Entered/Not Applicable !!!

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

The institute has designed structured feedback questionnaire for all the stakeholders obtains the feedback on regular interval. IQAC analyses the feedback on the parameters enlisted below for each stakeholder. Parents feedback analysis suggests to improve onto Industry exposure aspect. IQAC decided to address the issue by signing more MoUs with the adjoining industries and cater to the need of students. Parents also suggested to include some programs about Universal human values to be imbibed in the students. During the semester, the students are encouraged to ask in case of difficulty in subjects so that it can be rectify and improve the delivery of the subject's teacher. During the semester feedback of the subject as well as subject teacher is taken through a structured questionnaire designed with focus on every aspect of Teaching Learning Process and other administrative process. This feedback is used for overall improvement in all areas. In case of Teacher with lower feedback scores, he / she is being called by the Principal instructed to improve their performance and teaching parameters. If teacher is in need of any shortcoming of teaching aids (like instrument, elibrary etc.) it is provided immediately so that knowledge transfer process should not get hampered. Institute always remains in touch with the alumni so that suggestions can be gathered from them after completion of their course. These suggestions are analysed shared with

all the stake holders.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2254	1001	98	67	Null

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File of ICT Tools and resources</a>					
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring culture has been adopted in the institute with the objective to build an healthy atmosphere between students and teachers and to keep the effective interaction. The mentorship programme in the college has brought up the students to experience the joy of learning, to stand up to peer pressure, to take decisions with courage, to be aware of relationships, to be sensitive to others, to have the feeling of prosperity, etc. A group of 40 students are attached to a faculty member preferably who engages the student mentoring articular class. Many tough time of students have been resolved by proper solutions given by mentors to contexts of curricular and co-curricular, personal and other issues. This system improves the rapport between students and mentor. The parents of irregular students are informed and joint counselling is done by the mentor of respective class. The mentor collects a report of the shortage of attendance of each subject and same is submitted to the Principal every month. A special care is taken for slow learners identified through counselling. Mentor is a key person in making the enhancement of performance of students who have treated as slow learners by virtue of their progress in the continuous assessment. Mentor show inherent interest to contact parents, sending SMS-Letters to bring to their notice the performance of their son/daughter at college are some of the measures. The stress related and other personal issues are also taken into consideration while mentoring the student so that the respective student can be encouraged to get involved in studies effectively.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3255	165	1 : 20

### 2.4 – Teacher Profile and Quality



**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
187	165	Nil	Nil	44

**2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )**

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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**2.5 – Evaluation Process and Reforms****2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
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**2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year**

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	2973	0

**2.6 – Student Performance and Learning Outcomes****2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)**

<https://www.jsscacs.edu.in/sites/default/files/Files/2.6.1%20Link%20for%20Syllabus%20with%20PO%20PSO%20and%20CO.pdf>

**2.6.2 – Pass percentage of students**

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
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**2.7 – Student Satisfaction Survey****2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)**

[http://jsscacs.edu.in/sites/default/files/Files/SSS%20Report\\_2019\\_20.pdf](http://jsscacs.edu.in/sites/default/files/Files/SSS%20Report_2019_20.pdf)

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

<b>Yes</b>
Name of the teacher getting seed money
Saniya Iqbal
<a href="#">View File</a>

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	LSRB DRDO	3462212	874354
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1
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### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Industry-Academia Innovative practice :: Group Discussion Skills learning with M/s. Novozymes Bengaluru	PG Department of Biotechnology	09/01/2020
Industry-Academia Innovative practice :: Analytical Techniques Session with M/s. Novozymes Bengaluru	PG Department of Biotechnology	10/01/2020
Industry-Academia Innovative practice :: Presentation Skills in association with M/s. Novozymes Bengaluru	PG Department of Biotechnology	06/02/2020

Industry-Academia Innovative practice :: Presentation Skills in association with M/s. Novozymes Bengaluru	PG Department of Biotechnology	07/02/2020
Industry-Academia Innovative practice :: Analytical Techniques Session with M/s. Novozymes Bengaluru	PG Department of Biotechnology	10/03/2020
<a href="#">View File</a>		

### 3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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## 3.4 – Research Publications and Awards

### 3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	PG Department of Biotechnology	1	Nill
National	PG Department of English	1	Nill
National	PG Department of Botany	3	Nill
International	PG Department of Biotechnology	2	Nill
International	PG Department of Zoology	1	Nill
International	UG Department of Biotechnology	1	Nill
International	Social Work	2	Nill
International	PG Department of English	2	Nill
International	PG Department of Physics	2	Nill
International	PG Department of	2	Nill

Biochemistry

[View File](#)

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
<b>No Data Entered/Not Applicable !!!</b>			
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
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### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

##### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
22.5	28.44

##### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Newgen Lib Software	Fully	Helium 3.1.4	2006

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	22287	1462375	54	24275	22341
Reference Books	54012	10839106	57	12889	54069	10851995
e-Books	246805	Nill	Nill	Nill	246805	Nill
Journals	6529	Nill	Nill	Nill	6529	Nill
e-Journals	1000	Nill	Nill	Nill	1000	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	422	4100	Nill	Nill	422	4100
Library Automation	Nill	13920	Nill	Nill	Nill	13920
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	485	372	322	24	0	21	68	50	0
Added	36	0	0	0	0	0	36	0	0
Total	521	372	322	24	0	21	104	50	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
19.89	7.52	80.02	58.99

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Library:-A Library Identity card would be issued to students in beginning of academic year. Procurement of books, up-gradation and adoption of new technology are made through Library Advisory Committee. The physical stock verification is done at end of the academic year. Staff are allowed to borrow the books and can retain them till the end of academic year. For new students, every year library user education programme is conducted and they would be briefed about rules and policies of library and importance of the e-journals, INFLIBNET, digital library, OPAC, internet facility. If the borrowed book is lost, the member is liable to replace the book or on nonavailability of the book pay double the amount of price of book. During examination period the students has to pay refundable deposit amount to borrow books. Regular maintenance is done for preservation and conservation (binding and covering) of library material with proper pest control by in-home supporting staff.

Sports:-The college has a physical education department with separate facility for playing cricket, kabaddi, hockey, basketball, volleyball, ball badminton, football, yoga and an indoor multigym facility. The Playing area/courts were well maintained .The College organises annual sports events separately for men and women. The winners will be felicitated on student Union Valedictory ceremony. Classrooms and Laboratories: - The classrooms and laboratories are spacious, furnished and equipped with ICT facility. The college is housed with 68 class rooms, 47 laboratories, 1 seminar hall and 1 auditorium. A good and spacious auditorium was built to mark Golden jubilee event of the college with good acoustics. In the beginning of the year the requirements of all

departments are taken and are placed before the management to purchase. Any additional requisition during the academic year would be purchased on priority basis. The class rooms are also utilised for conducting various government examinations

**Hostel:** -The College has one well designed and furnished hostel Building, in the campus which can accommodate nearly 300 girl students. The hostel has its own rules and regulations. Every student must attend prayer and Yoga classes in the morning. Two women warden will look after all the functions of the hostel. First aid facility is also available for minor health related issues and for emergency cases students are taken to nearby nursing home.

**Maintenance and utilization** - Surveillance cameras are installed for security in and around the campus. LAN maintenance is done by the in-house System Administrator. Scientific equipment's, UPS, Computers and printers are serviced by external authorized provider. Any minor repairs will be brought to the notice of the head of the department. After repairs are done by technicians, the bill produced by them would be attested by the Head of the Department and routed to account department for further processing. Major physical repairs/ construction work usually is outsourced to the contractor. The college campus facilities are maintained on daily bases by the support staff. Fire extinguishers are fixed in all the laboratories and at important locations for safety purpose.

<http://jsscacs.edu.in/downloads/sop.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	CDF/TFS	356	303370
Financial Support from Other Sources			
a) National	Fee Concession/Scholarships	1270	7179015
b) International	Nil	Nil	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	20/01/2020	56	---
Yoga and Meditation	24/06/2019	219	---
Bridge courses	12/08/2019	50	---
Language lab	17/07/2019	45	---
Remedial coaching	01/07/2019	55	---
Soft skill Development	17/06/2019	54	---

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Coaching for IAS, KAS, FDA, SDA, NET, GATE, KSET, RRB, SSC, Banking and Others	824	95	5	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	3

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	Institutional	375

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Sports award	National	1	Nil	47403017 3206	S K Pavan
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has Students Association for both Undergraduate courses and Postgraduate courses separately since its inception. They have been actively engaged in the academic and administrative functions as the college strongly believes in democratic values and gives opportunity to students in supporting the co-curricular and extracurricular activities conducted in the college. The various academic and administrative bodies and their activities which have students' representation on them are: 1. Sports Committee: Under the chairmanship of the Principal, the Physical Director and members from the faculty of UG and PG, this committee has student players as representatives who take the lead role in organizing various sports and games competitions apart from Annual Sports Day for UG and PG students. Events Organised: On Sports Day, various competitions are conducted annually for the students of both UG and PG programmes under the following categories: 2. Cultural Committee: The Cultural committees are constituted annually by the Principal separately for UG and PG students. Each committee has a co-ordinator and one member from all departments of UG and PG programmes, and student representatives to look into all cultural aspects of the campus and to organise all cultural programmes and events like Fresher's Day, Talents Day, Fests, and Annual Day etc. in the college. The Student Council actively engage in drawing up the programme, conduct and support the various extracurricular activities. 3. NSS: The NSS wing of the college is actively organizing various activities with the motto of SERVE TO LEARN LEARN TO SERVE. Annual NSS camp is held every year where in the students are involved in Cleaning of village with the active involvement of community members. Further the NSS wing also organizes awareness programmes and capacity building activities.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College has a functional Alumni Association. It meets periodically to discuss the ways and means to improve the academic environment of the College, as well as to exchange views on the employment opportunities and scope for higher education. Alumni of the College contributed both financially and non-financially over the years in growth and development of the College. Through endowment scholarships or cash prizes and financial support in conducting Birth Centenary of His Holiness Jagadguru Sri Shivarathri Rajendra Mahaswamiji and Golden Jubilee Celebration of the College, the Alumni have supported the College. In association with NSS and NCC Units, the association regularly conducts Blood Donation and Health Check-up Camps. All the departments have a Database of the final year students, and updated from time to time. Annual Alumni Meetings bring a rich interaction between old and younger generations,

which also upholds our cherished customs and traditions. It also deliberates upon the role of the Alumni in positive interaction with the society through participation of young students under the guidance of senior teachers. The Alumni Association of the college has majorly contributed the college through institution of awards, development / creation of certain facilities, curricular support through occasional interactions with the students within the campus. The alumni's of the college are holding positions of public importance such as Member of Legislative Assembly, Ministerial Positions, Member of Syndicate and at the local bodies. They are contributing immensely for the development of the college through their guidance and support. Further the alumni's who are having administrative positions at the state level are associated with the college in organizing community camps and other extension activities.

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

189600

5.4.4 – Meetings/activities organized by Alumni Association :

1

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College has a clearly defined organizational structure for the optimum and effective decision making and its implementation. It makes an inventory of the available human, intellectual, financial and infrastructural resources, and utilise the same judiciously to achieve the Vision and Mission of the institution for the development. The Vision, Mission, Goals and Objectives of the institution reflect the nature of governance, perspective plans and participation of the teachers in these decision making bodies of the institution. The governance of the institution is carried out with the support of following bodies constituted as per the autonomous norms: 1. The Management 2. Governing body 3. Academic Council 4. Planning Committee 5. Finance Committee The institution not only adopts a participatory approach towards decision making but also provides decentralisation of management to facilitate upward, downward and lateral communication for good governance. The effective practicing of decentralisation and participative management can be seen in the institution. The autonomous status also provides an opportunity for the faculty members to shoulder various administrative posts of the college that includes CEO, the Principal, the Dean, the Controller of Examination, Heads of the Departments, Chairman of BOS and BOE, Student Welfare Officers, Coordinators of Associations/Cells and Conveners of Committees for the smooth and good governance of the college. The Principal, the guiding force of the college, along with the faculty and the other stakeholders, including parents, alumni, students and industry has made major contributions in education and community development.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> <li>• Admission schedule of the college follows our autonomous college calendar.</li> <li>• Admission details are given in detail on the college website and prospectus.</li> <li>• Admission notices are published regularly in print and electronic media.</li> <li>• Merit lists are put up for admissions to all professional and vocational courses to maintain transparency. Admission is strictly according to eligibility criterions</li> <li>• State Government reservation rules are strictly adhered to</li> <li>• In certain UG and PG courses, where there is little demand, no merit list is made for admission to such courses.</li> </ul>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> <li>• The students of some science departments visit Industry as per the requirement of the curriculum or to complete their project work. Some courses have been developed keeping in mind the current global and local market demands. Industrialists' advice and suggestions are taken into consideration in vocational courses such as: MOU signed with- CFTRI , DFRL and JSS University</li> </ul>
Human Resource Management	<ul style="list-style-type: none"> <li>• The college has developed a harmonious and cooperative work culture over the years.</li> <li>• The college endeavours to introduce welfare schemes for teachers appointed in unaided and self-financing programs such as loan facility and welfare fund.</li> <li>• The college makes efforts to maintain harassment and stress free atmosphere.</li> <li>• Campus facilities to de-stress the faculty: ? Gymnasium ? Yoga ? Personal counselling ? Motivational Lectures for staff are held on various occasions</li> <li>• Faculty involvement is encouraged in decision making.</li> </ul>
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> <li>• Strengthening the library by addition of books, updating the texts, reference books, latest journals, magazines, newspaper etc each year to keep the library updated and the central library is Computerized.</li> <li>• To strengthen, update and improve the existing infrastructure. Infrastructure is closely inspected twice a year, at the end of each semester.</li> <li>• Increasing the number of ICT enabled classrooms. Internet browsing centres for students have been created both in the hostel</li> </ul>

	<p>and in the college. • CCTV Cameras installed in college and hostel for increased security.</p>
<p>Research and Development</p>	<p>• Teachers are encouraged to undertake Ph.D programmes and research projects. • Administrative and financial support is provided, if required, for research. • Teachers are motivated to attend and organize seminars, conferences, and workshops for their professional growth and development. Faculty Development Programme on Research Methodology</p>
<p>Examination and Evaluation</p>	<p>• Examination and evaluation methodology is followed as per Autonomous college norms. • Internal assessment carrying 30 percent of total marks of UG and PG programmes is carried out each semester. • Internal assessment is based upon group discussions, class tests, assignments and seminars. • Setting question papers for Semester end examinations gives an opportunity to the faculty of the college to contribute towards the quality evaluation of the knowledge of the students</p>
<p>Teaching and Learning</p>	<p>• Learning through industrial visits, Educational field trips, assignments, seminars, audio-visual lectures supplement and aid the traditional teaching-learning process. • Organization of national/international seminars/conferences/ workshops helps in the teaching-learning process. Interest and keenness for research is inculcated. • ICT enabled learning environment has been created in college with the help of educational tools like LCD and projectors, computers, audiovisual aids, video conferencing, EDUSAT and models. • Students are encouraged to participate actively while making the yearbook, developing Software, write seminar papers, prepare power point presentations, prepare segments of the chapter and simulate and teach the classes, prepare models etc</p>
<p>Curriculum Development</p>	<p>The college is bound to strictly follow the syllabi prescribed by UGC and Mysore University for all traditional courses. However, various faculty members in Board of Studies have contributed to curriculum designing. Some UGC approved new</p>

courses, introduced in our college for the first time, have been exclusively designed by the faculty of the concerned departments of the college, after consultation with the industry and experts. Some new courses designed and introduced as Add on Courses, designed by the college faculty.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<ul style="list-style-type: none"> <li>• Student admission for UG, PG and Skill integrated Programmes, Examination related information , Curricular, Co curricular and Extracurricular information is notified in the College Website</li> <li>• College prospectus is available in the Website</li> <li>• Students download and Upload application for admission, Scholarships, Education loan and other relevant applications</li> <li>• Research related information is available on College Website</li> <li>• Research articles of College biannual e-Journal - JSSCM Journal is available on College Website</li> </ul>
Planning and Development	<p>Keeping in mind the need for environmental protection and speedy dissemination of information the Institution has adapted itself to e-governance. The College administration unit is completely automated. All notifications from Directorate of Collegiate Education, Regional Joint Director, University of Mysore, management JSSMVP and at College level are in e-mode. All financial matters including UGC grants, Salary and other payments are made either online or through fund transfer. LAN (20 Mbps) facility is provided in the computer laboratories. Internet facility (Band width of 20 MBPS) is provided to 430 personal computers of College office and Computer laboratories.</p>
Administration	<p>Ours is autonomous college ,for the effective functioning of the college Governing body, Academic Council, IQAC, Dean(Academic), Finance Committee, Building Committee, Planning Committee, Board of examinations, Board of Studies, Controller of examination and other committees were constituted. Governing body is the supreme which consists Management representatives, University nominees, subject experts of various departments, senior faculty</p>

members and industrialists • Academic audit is regularly done by external experts appointed by University. • Syllabus is updated once in 2 years. • Monthly attendance is announced in the notice board. • Monthly attendance is communicated to the parents through letters and SMS • CBCS has been introduced with L:T:P model from the academic year 2017-18 for UG programmes

Finance and Accounts

College has high transparency in financial system. It is ensured through: • Finance committee is formulated as per UGC guidelines. • Audit of accounts is done regularly external audit by Joint Director's office and management. • The audit report is published in the college website. Transparency in financial, academic, administrative and auxiliary functions of the college has got priority. The information regarding college and its on-going programmes are freely made available to stakeholders and other interested parties through college web site Viz., [www.jsscacs.edu.in](http://www.jsscacs.edu.in). As the college is under RTI, all the information is made available the concerned people on request.

Examination

Examination procedure ranging from pre-examination processes for time table generation, student list generation, allotment of invigilators, squads, creation of attendance sheet, online payment gateway, etc., through examination process - for examination material management, logistics, etc., to post-examination process - for capturing attendance, auto processing, tabulation of marks, declaration of exam results, certification, etc., is followed. The college follows integrated examination pattern. The registered courses are centrally managed to prepare the data sheets for time table, students list, room wise allocation, invigilators list and attendance sheets. Time tables are displayed at notice boards as well as in college website. The examination process is looked after by centre superintendent, deputy superintendent and Assistant superintendents. The answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators.



After examination the answer sheets are collected by the invigilators and submitted to the Controller of Examinations for further process.

Processes integrating IT The examination concerned processes are carried out by TAKSHILA software. The automations are done for • Preparation of students list • Preparation of time table • Inviting examiners/reviewers • Coding and decoding of answer books • Preparation of examiners/reviewers marks sheet • Generation of result sheet, declaration of results and statement of marks/grade cards, etc. Adoption of advanced and automated software technology has brought the rapidity and improved the efficiency, reliability, transparency and accuracy in the examination system. The assessments become easier and improved to a considerable extent. The cases of errors have been considerably reduced. Moreover, usage of paper is minimized. The results were declared after five days of the final paper in that semester.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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No Data Entered/Not Applicable !!!

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#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
63	119	62	2

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
A festival advance is bestowed upon all the employees, both permanent and casual, before puja vacation which is recovered later on from the salary. The College arranges Provident Fund loan for its employees as early as possible on need basis.	A festival advance is bestowed upon all the employees, both permanent and casual, before puja vacation which is recovered later on from the salary. The College arranges Provident Fund loan for its employees as early as possible on need basis.	Merit scholarships, endowments, fee concessions, Student aid fund, Medical insurance, National Loan scholarships, Post metric scholarships, post metric for physically handicapped, post graduate scholarships for single girl child

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College has constituted a Finance Committee as per the guidelines of the UGC for autonomy. It prepares the annual budget and takes approval by the Governing body. The committee also oversees and monitors the funds from UGC, CPE grants, Autonomy grants and other funding agencies. A well-defined mechanism is in force for financial audit to have discipline and transparency in financial management. The accounts of the institution are subject to internal and external audit. Internal Audit: The internal audit is conducted annually by an approved auditor (Madhavan and Company) appointed by the Management who check the receipts/payments of all college accounts. They submit audited statement of income and expenditure to the management for consideration and approval. External Audit: The office of the Joint Director, Collegiate Education Mysuru, the Accountant General Office, Bengaluru, are empowered to conduct statutory audit in the college. The external financial audit of the utilization of funds is done by the government auditors, once in two or three years. Audits carried out by the government through Accountant General, Bengaluru and Joint Director of Collegiate Education, Mysuru, ensure proper maintenance of assets/documents/audited statements as per the statutes and guidelines. Their report will be submitted to the government for further consideration. The external audit for the year 2019-20 was done on 21st January 2021.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

#### 6.4.3 – Total corpus fund generated

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	Nil
Administrative	Yes	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parents are one of the major stakeholders of College. The regular meetings of the Parent-Teachers association were conducted twice in a semester. The parents who attend the meeting express their opinion regarding the day to day activities of the college. ? Teacher's Association provides financial assistance to conduct some programmes in the college. ? Special grants are also provided by PTA to NCC, NSS, Physical Education Department and college union to organize various activities.

6.5.3 – Development programmes for support staff (at least three)

- Get together and training programmes are conducted every year
- Orientation Programmes organized by the college for newly appointed staffs
- Communication class and Computer Literacy programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Autonomy Obtained
2. PG and PhD Programmes Started
3. Recognized as College with Potential for Excellence
4. Recognized as DDU Kaushala Kendra to start Vocational Education

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A Talk on Women in Kannada	05/04/2019	05/04/2019	150	320

Literature				
Women mentoring program	18/05/2019	18/05/2019	175	365
Workshop on "Reproductive Health"	17/06/2019	17/06/2019	112	354
Silent Rally for Women Safety	12/09/2019	12/09/2019	142	314
Status of Women in Science and Technology	28/09/2019	28/09/2019	142	358
Super-women walkathon- To create awareness about Women Empowerment	25/10/2019	25/10/2019	152	398
The conditions of transgender community in Karnataka	31/10/2019	31/10/2019	174	354
Uniform Civil Code and its impact on Women	30/11/2019	30/11/2019	135	321
Urban Debate on- Safety of Women in India	16/12/2019	16/12/2019	162	354
Women and Law in day to day life	28/12/2019	28/12/2019	152	314
Women and Law- Sexual Harassment at work place and social media	20/01/2020	20/01/2020	185	325
Women's day- Self defence programme	31/01/2020	31/01/2020	124	365
Save the Girl Child- jatha	15/02/2020	15/02/2020	152	317
Awareness and confederation of women entrepreneur in the society	29/02/2020	29/02/2020	143	358
Confidence enhancement program for	07/03/2020	07/03/2020	162	345

women

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

100 (Solar plant installed)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	12/04/2019	1	World Heart Day Rally	created awareness among locals and students	586
2019	1	1	24/04/2019	1	HIV Awareness Jatha	created awareness among locals and students about deadly disease AIDS	467
2019	1	1	08/05/2019	1	Rally on World Aids Day -2019'	created awareness among locals and students about deadly	390

						disease AIDS	
2019	1	1	29/06/2019	1	Workshop on Control of Crime for World Peace	created awareness among locals and students	456
2019	1	1	23/07/2019	1	carrier guidance	Opportunities Available for Students of Socially Weaker Section Persons with Special Needs	467
2019	1	1	28/08/2019	1	Inauguration of Nature Club	Involves students to participate in protecting nature	586
2019	1	1	21/09/2019	1	Awareness program-Environment Awareness and Advantages of Snakes	created Environment Awareness and Advantages of Snakes and their protection	512
2019	1	1	04/11/2019	1	workshop on 'Volunteers for Better India'	created awareness among locals and students	684
2019	1	1	06/12/2019	1	workshop on 'Die back of Neem'	created awareness among local farmers and students	444
2020	1	1	04/01/2020	1	seminar on National	created awareness about the	541

					Policy for Differently Abled	Opportunities Available for Students of differently abled
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#### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Teachers	01/01/2019	Teaching is a noble profession. It shapes the character, caliber and future of an individual. He / She can inspire, hope, ignite them and instill a love of learning among the students. Every employee shall be governed by rules and regulations prescribed by the UGC under section 15 (c), KCSR and Management and is liable for all consequences in the event of any breach of rules by him / her.
Code of conduct for Students	01/01/2019	The code of conduct for students is meant to promote professional behaviour and academic integrity, leading to an effective learning environment that prepares graduates for global competitiveness and all the students are required to follow it.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment Day	05/06/2019	05/06/2019	201
Voters Registration Drive - Jaagte Raho	10/08/2019	10/08/2019	390
Independence day	15/08/2019	15/08/2019	456
Teachers Day	05/09/2019	05/09/2019	467
Hindi Divas	16/09/2019	16/09/2019	586
Kannada Rajostsava	01/11/2019	01/11/2019	524

Sadbhavana Diwas	20/08/2019	20/08/2019	456
Republic day	26/01/2020	26/01/2020	390
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

"A green campus is a cleaner, Safer and Healthier Place to Live and Work and also a place where environmental-friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. Students in the campus should grow up with the mentality of being a little more conscious of using resources, of protecting the environmental and natural life. Environment safeguarding is underway in the college campus. Greening the campus is all about sweeping away wasteful inefficiencies and using conventional sources of energies for daily power needs, correct disposal handling, purchase of environment-friendly supplies and effective recycling program. The following are the green practices that are initiated in the campus to promote eco-friendly practices in the campus: a. Solar water heater: Solar water heater plants are installed at the top of hostel building. b. Digital Library/e-learning centre: ? Cut down the use of papers in daily life and use more of ICT tools ? Use more readout materials in soft form and reduce hard readout materials ? Use more of e-mail for official communication ? On line reading is promoted c. Energy Saving tips: ? Power management features are activated on computers, laser printers, etc. ? Turn off unnecessary lights and use daylight. ? Avoid the use of decorative lighting ? Use LEDs ? Use the fans only when they are needed ? Unplug appliances like printers, faxes, and chargers ? Awareness among the students and staff on energy conservation is created by some sort of displays at appropriate places. Switching off all the electrical activities when they are not in use d. Students, staff using: a) Bicycles b) Public Transport c) Pedestrian-Friendly Roads Good numbers of students are using bicycles to reach the campus. By using bicycles students are contributing towards maintenance of greenery in the campus. 1156 UG students and 558 PG students are using public transport. Rest of the students are using pedestrian friendly roads to campus. Care is taken to restrict public vehicle entry into the campus and specific parking area is allotted for faculty and students. e. Plastic free campus Student volunteers of NSS unit conducted clean and green programme in the college campus in order to generate awareness about green and peaceful earth. The college restricted the usage of plastic bags in the campus. Special awareness programmes were organised on plastic free environment in and around the campus. Sufficient dustbins are placed in the appropriate places in the campus and Swachh Bharath slogans are also displayed. f. Green landscaping with trees and plants The college campus has trees and plants that make the environment carbon dioxide free. Plantation programmes have been taken up by the NSS unit for increasing the green cover in the campus. Awareness among the students and staff on energy conservation is created by displays at appropriate

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Two of our best practices are: 1) ICT-Information and communications Technology 2) Improving Teaching and Learning Process Response: Best Practice-I: Teachers using ICT for effective teaching 3) Title of the practice: Teachers using ICT for effective teaching 4) Goal: "The ultimate purpose of technology in the dynamic world is to create interest and independent thinking in Student to enable the learner to learn more". The advantages of modern ICTs are the potentiality to accelerate, enrich, and deepen knowledge based experimental and theoretical skills among students. The motivated students develop the idea to correlate school experience to work practices, create economic viability for upcoming youngsters, as well as strengthen the teaching methodologies and are



the cause for the wonderful working atmosphere. Objectives: To promote the skill of learning and to improve the learning outcomes, To provide "head-heart and hand approach" to learning, To communicate and collaborate, To provide hands-on and heads-on experience, To develop learning resources, To use multimodal representations, multimedia and hypertext possibilities, To have an unlimited access to authentic resources, To support the process of learning, To accelerate the teaching and learning efficiency, To motivate students towards innovative learning, To enrich the process of learning 5) The context: The classic methodology of teaching, Chalk-Talk-Walk technique has certain limitations such as board management, neat diagrams, and hand writing skills. In the modern context, contemporary settings are favouring curricula that promote competency and performance. Curricula are developed to emphasize capabilities and concerns towards the application of the Information. ICTs are able to provide strong support for all these requirements and there are now many outstanding examples of world class settings for competency and performance-based curricula that make sound use of the affordances of these technologies. The integration of information and communication technologies can help revitalize teachers and students. The usage of ICT is to complement the classical teaching techniques particularly in difficult subject areas. To achieve these objectives, teachers need to be involved in the preparation of online teaching resources, multimedia presentation and developing online video lectures. The role of ICT in education is to act as a catalyst for constructivism. Teachers generate meaningful and engaging learning experiences for the students, strategically using ICT. ICT enable Students to enjoy enquiry based innovative learning techniques. ICT is inevitable in modern era. The concept of digital libraries where the students, teachers and professionals can access research and course material from around the globe instantaneously is possible due to ICT based digital resources. Also sharing of knowledge which is essential for the development of well-informed society is possible now due to networking of academics and students for sharing scholarly materials and innovative ideas. The digital documentation also avoids duplication of work and overcomes plagiarism. The implementation of ICT in education develops higher order skills such as collaborating globally and solving complex real world problems. It improves the perception and understanding of the world of the student. Thus, ICT can be used to prepare the workforce for the well informed, skillful society and enhance the global economy. ICT can be implemented in education in the following ways, Informative tool: It provides vast amount of data in various formats such as audio, video, documents. Situating tool: It creates situations, which the student experiences in real life context. Thus, simulation and virtual reality is possible. Constructive tool: To generate, collect the data and analysis. Communicative tool: It can be used to remove communication barriers such as space and time. The following mediums are used for the delivery and for conducting the education process: Voice - Instructional audio tools that include interactive technologies as well as passive techniques. Video - Visual informations, including images, pre recorded animations, and real-time moving images combined with audio conferencing. Print - instructional print formats that include textbooks, study guides, workbooks and case studies. 6) The practice: Information Communications Technology (ICT) enabled teaching methodologies are being followed by the faculty members in class rooms as a complementary tool for conventional teaching methods. The academic plan with budget, notes of lesson, lab manuals and question banks with key are made available at the very beginning of the semester digitally. The use of multimedia teaching aids like, LCD projectors, smart classrooms and internet enabled computer systems are usually employed in classroom. The electronic resource packages like DELNET, NPTEL, SPOKEN TUTORIAL and National Digital Library (NDL) are available. The faculty members effectively utilize Audio Visual aids to demonstrate the concepts to the students using the resources from National Programme on Technology Enhanced Learning (NPTEL) to enhance the



learning experience. Hard disk containing web and video courses (offline) from NPTEL are accessible to faculty and students from the server installed in the library. These courses are the part of LMS. Sufficient number of books, Journals, e-journals and e-books are available in the library. The research journals are available online and facility for accessing these journals is provided through proxy server in the campus. Every year, all the departments conduct seminars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by the faculty members and students. Language lab and communication skill laboratory help the faculty to enhance knowledge in the field of English communication and writing skills. Seminar halls is equipped with multimedia facilities. Invited talks and webinars are conducted in seminar hall using ICT facilities.

5. Evidence of success: 1) The multimedia presentations, video lectures and links developed and provided by the faculties belonging to different disciplines. 2) The hits, following up of the above mentioned videos by Students, feedback and comments.

6. Problems encountered and resources required: The major problems encountered are, 7) Non-availability of smart phones among urban students who are in large numbers in our Institution. 8) High-speed internet facility with WiFi 9) Smart boards with proper acoustics

Best practice-II: 1. Title of the Practice: Improving Teaching and Learning Process Goal: To accomplish the principles of teaching/learning process which are multifaceted. The core idea of this best practice was to promote interest among the students on a specific topic, to inculcate scientific temper, a sound mind to be more interactive in the class

2. The Context: The quantum jump in the technology is one of primordial issue that affects the teaching/learning process. The instructor finds it difficult to keep in step with the learners. Even the rapid growth of technology has fueled the problem. Keeping audience enthralled throughout the lecture is another challenge. In the current scenario, knowledge is just a click away to the learner a challenge faced by the instructor is to keep pace with the latest innovations in the field of artificial intelligence. The teaching/learning process is given at most importance in the institute. We have the students and faculties who are equally competitive with each other. The institute trains their faculties rigorously diligently to help them to enhance their competency. This learning imported to the teachers in implementing the enhanced learning experience of the learners.

3. The Practice: Pedagogy of the learning/teaching process starts with planning and executing the plan by the instructor. The instructor initiates the discussion by asking questions or telling a story before defining the objectives to the learners. The objectives of the lectures are defined to specify to the learner the learning outcomes. Various forms of assessments are used for continuous evaluation such as group discussion, assignments, PowerPoint presentation, class tests to name few.

4. The Practice: The teaching /learning process starts with designing of a lecture plan by the facilitator. The lecture plan is given in advance to the learners. The facilitator initiates a discussion or tells a story or questions the learners before defining the objectives. The objectives of the lectures are defined to specify to the learner the learning outcomes. During the lecture, discussions and questioning is encouraged. Various forms of assessment are used for continuous evaluation such as group discussions, assignments, PowerPoint presentations, class test to name a few. Various co-curricular activities are also organized for the learners. These activities give an opportunity to the students to put their knowledge into application. An aspect very unique about our teaching / learning process is the freedom given to learners to share their views and ideas. Even ideas that sound impractical are discussed and a proper explanation is given to the learners why they cannot be implemented. The learner is the part of the learning process rather than just a spectator of the same. A major limitation of the teaching /learning process is the time constraint. The facilitators have various ideas which they would like to implement in their class, however due to paucity of time all of them cannot be

implemented. 5. Evidence of success: The evidence of success is visible, qualitatively as well as quantitatively. The results bring some prominent factors to light. Some of the factors are that students when shown the right direction and given the right encouragement can achieve the goals they desire. Holistic development rather than only academic success contributes in creating socially sensitive individuals which is a prominent requirement

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://igac.online/files/JSSCOLLEGEOFARTS,COMMERCEANDSCIENCE/496/LMS>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words VISION To be known as an institution providing quality education and to be recognised as a college of excellence MISSION ? Providing need based and cost effective education ? Focus on job opportunities and global competitiveness through innovative courses ? Providing holistic education with emphasis on national development IQAC motivates the faculty to adopt Innovative processes in Teaching and Learning process. These Innovative teaching approaches which are a combination of the traditional lecture method along with other methods helps the young minds to increase their learning capacity and global competitiveness • Usage of E-learning-resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT) in preparing lectures. • Visits to the library and access of internet helps to know about the latest trends in technology and many novel applications. Blending these novel applications with the theoretical concept always helps to bring students close to the concept. The Institution library is well stocked with books, journals, and back volumes, projects including e-Books and e-journals, text books, reference books. • Usage of OHP, Power Point presentations, Models/charts, smart class-rooms • Usage of ICT infrastructure to prepare computer aided teaching and learning material. • Conduct of Student Seminars. • Conduct of Assignments, tutorials, Class room tests and Group discussions on Case studies. • Conduct of Carrier Guidance and counselling activities as a part of regular timetable which help students to acquire potentials to mould them according to their future goals and ambitions. • Conduct of Sports to students to make them strong physically and mentally which indirectly helps to improve the learning skills. • Conduct of add on courses like C Programming, Soft Computing, Spoken English to acquire additional knowledge • Establishing MOU's with industry and academies so as to conduct certification programmes like Cisco Certified Network Associate (CCNA), Oracle, Cisco, Food Processing, Animation courses, Software development etc., which helps the students to bridge the gap between the industry requirements and the concepts they obtained as a part of the core curriculum. • To impart social responsibility in students NCC/NSS activities are conducted regularly. • Quick access to the learning material like hosting of the PPTs and course material on website and MOODLE -a course management system (CMS) -a software package designed to help educators easily create quality online courses helps students to learn the concepts at their convenient time. Using Moodle, we can maintain and sharing all the course files, video lessons, gate questions, text books and reference books online for all subjects of the semester. At the same time the student's performance can be evaluated in laboratory subjects using Moodle. • The project development skills in students can be improved by preparing proper screening schedules by the PRC for reviews, submission of the weekly/monthly

/semester end reports. After each review necessary

Provide the weblink of the institution

<https://www.jsscacs.edu.in/>

### **8.Future Plans of Actions for Next Academic Year**

1. To organize training programmes for teachers and to motivate them to adopt Innovative processes in Teaching and Learning process. 2. To increase the usage of E-learning-resources and to improve the quality of teaching 2. To enhance the services rendering by the career guidance and placement cell to the students. 3. Planned to organise more number of Sports events to students to make them strong physically and mentally which indirectly helps to improve the learning skills. 4. To impart social responsibility in students, NCC/NSS activities are conducted regularly 5. Through Organizing Industrial/Educational tours and visits to various companies, industries help students to gain real experience about the outside world 6. The College plans to extend the research culture in the college for UG programmes. The present research should extend and elevate to cater to the global needs of outreach programme by introducing wider and open scope for the same 7. Our primary concern is to concentrate, conserve and continue environmental resources and add values to it by introducing biogas, bioplant, biofuel, waste management and many more. Utilising solar energy and generating power.. 8. Our services as a dutiful institution are to extend services towards adopting a village for better coordination, promotion which also aspires in extending basic amenities to make the atmosphere conducive for better living. Villages can be adopted under the umbrella of Central Government Scheme of Unnath Bharath Abhiyan Programme and create awareness towards National encouragement concerning educational policies. 9. The college intend to extend and introduce outreach programmes to enable and discover the social needs of both employability and enrichment of the current needs and make it contemporaneous.. 10. To Continue Industry and Institute interaction for the betterment of Research and opportunities for the students. 11. Planned to execute consultancy services to the maximum extent. 12. To design courses for SWAYAM and execute them through video/audio lectures.