



JSS MAHAVIDYAPEETHA  
**JSS COLLEGE OF ARTS, COMMERCE & SCIENCE**

Autonomous, 'A' Grade and 'College with Potential for Excellence'

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Date: 01-8-2024

## **FEE REFUND POLICY (2024-25)**

### **1. General Provisions**

This policy complies with the University Grants Commission (UGC) Fee Refund Policy 2024-25 and applies to all students who seek admission to JSS College of Arts, Commerce, and Science.

### **2. Fee Refund Guidelines**

- *Full Refund:* Students who cancel their admission or migrate to another institution by 30th September 2024 are entitled to a full refund of fees. The institution may deduct a processing fee not exceeding ₹1,000.
- *Partial Refund:*
  - Notice of withdrawal received 15 days or more before the last date of admission: 100% refund.
  - Notice received less than 15 days before the last date of admission: 90% refund.
  - Notice received within 15 days after the last date of admission: 80% refund.
  - Notice received within 30 days but more than 15 days after the last date of admission: 50% refund.
  - Notice received more than 30 days after the last date of admission: No refund.

### **3. Compliance and Grievance Redressal**

- This policy adheres to the UGC regulations for refund and the Redressal of Grievances of Students Regulations, 2023.
- Students can report grievances regarding refund delays or denials under these regulations.
- The college is committed to resolving grievances promptly as per UGC guidelines.

### **4. Consequences of Non-Compliance**

- Non-compliance with this policy will attract punitive action as per Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018.

### **5. Validity of the Policy**

This policy is effective for the academic session 2024-25 and remains valid for subsequent sessions unless revised by UGC or the college management.

For further details or assistance, students can contact the college administration or refer to the UGC notification at [UGC Regulations](#).

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This policy is approved by IQAC and made it effective on 01-8-2024.



Principal  
**PRINCIPAL**  
**JSS College of Arts, Commerce & Science**  
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